

LGSETA: SSP Chapter 4 update: Scarce and Critical Skills: 2009/10

SETA	Responsible Person	Period	Occupation Code	Occupation	SS	Specialisation	Critical skill	Intervention	NQF Level	NQF Aligned (Y/N)	Total Number required	Comments	
LGSETA			111301	Local or Provincial Government Legislator		LG legislation, project management, finance management	√	ED/TC	4&5	√	8 000	continual need for training	
LGSETA			111301	Local or Provincial Government Legislator	√						200	by elections not held	
LGSETA			111301	ward committee member		specialist ward committee training	√	SP	2	√	30 000	over two years	
LGSETA			111303	Traditional Leader		IDP, comm dev, LED, legislation	√	TC	4	√	11 000	continual need for training	
LGSETA			111303	Traditional Leader		participation in committees required					165	nominations required	
LGSETA			111403	Local Authority Manager	√	MFMA requirements, National Treasury competencies	√	ED/TC	6 & 7	√	100	legislative requirement	
LGSETA			111403	Local Authority Manager	√	general manager local authority			6 & 7	√	250	Kzn : high vacancy rates	
LGSETA			132101	Corporate Services Manager	√	administration			6 & 7	√	50	appointments required	
LGSETA			132201	Finance Manager	√	MFMA, National Treasury, Procurement, Asset Management	√	ED/TC	6&7	√	400	upgrade skills	
LGSETA			132201	Finance Manager	√	Chief Financial Officer	√		6&7	√	40	appointments required	
LGSETA			132301	Personnel / Human Resource Manager		hrd, industrial relations	√	ED/SP		5	√	300	upgrade skills
LGSETA			132401	Policy and Planning Manager	√	urban development, IDP, LED, legislation	√	ED/TC	6&7	√	40	new occupation	
LGSETA			133101	Construction Project Manager	√	planning & development, management, labour intensive	√	TD/PD		6	√	50	skill loss to prvt sector/ EE
LGSETA			134204	Welfare Centre Manager	√	community services		ED		5	√	20	appointments required
LGSETA			139102	Commissioned Fire & Rescue Officer	√	technical skills, management	√	TD		5	√	350	skill loss to prvt sector/ EE
LGSETA			139102	Commissioned Fire & Rescue Officer	√	disaster management		TD		5	√	60	appointment required
LGSETA			139901	Arts/Culture Manager	√	technical skills, management	√	TD/ED		5	√	10	upgrade skills
LGSETA			139902	Environmental Manager	√	technical skills, management	√	TD/TC	4 & 5	√	100	absolute scarcity	
LGSETA			139905	Sports Administrator		2010 focus	√				30	appointment required	
LGSETA			221101	Accountant (General)		MFMA requirements, National Treasury competencies	√	TD/SP/RPL		6	√	5000	upgrade skills/ 3 years
LGSETA			221204	Internal Auditor		MFMA & National Treasury requirements	√	I/P		6	√	600	work placement/3 years
LGSETA			223101	Human Resource Advisor		industrial relations	√	SP		5	√	120	upgrade skills
LGSETA			223301	Skills Development Facilitator		ODETDP, strategic planning, project management	√	SP/TD/LS		5	√	300	upgrade skills/ scarcity
LGSETA			224202	Gallery or Museum Curator	√	curation and conservation	√				5	absolute scarcity	
LGSETA			224301	Economist	√	IDP/LED/Planning/ economics	√	TC/SP/LS	4&5	√	100	new occupation	
LGSETA			224502	Valuer	√	municipal valuation, legislation	√	TD/LS/I/P		5	√	250	upgrade skills/ scarcity
LGSETA			224601	Librarian	√	technical/ management/ it/childrens librarian	√	TD/SP/LS		5	√	200	upgrade skills/ scarcity
LGSETA			224902	Liasion Officer	√	disability/ community		ED/RPL			30	new occupation	
LGSETA			232202	Surveyor		specialist GIS	√	TC/SP/LS		√	20	upgrade skill	
LGSETA			232601	Urban and Regional Planner	√	absolute scarcity	√	ED/TD	6 & 7	√	100	appointment required	
LGSETA			232601	Urban and Regional Planner	√	absolute scarcity	√	ED/TD	6 & 7	√	300	bursary	
LGSETA			232601	Urban and Regional Planner	√	absolute scarcity	√	ED/TD	6 & 7	√	100	bursary	
LGSETA			233201	Civil Engineer	√	absolute scarcity	√	ED/TD	6 & 7	√	300	loss to prvt sector/ EE	
LGSETA			233201	Civil Engineer	√	absolute scarcity	√	ED/TD	6&7	√	300	loss to prvt sector/ EE	
LGSETA			233202	Civil Engineering Technologist	√	absolute scarcity	√	ED/TD	6&7	√	300	loss to prvt sector/ EE	
LGSETA			233202	Civil Engineering Technologist	√	absolute scarcity	√	ED/TD	6&7	√	300	loss to prvt sector/ EE	
LGSETA			233301	Electrical Engineer	√	absolute scarcity	√	ED/TD	6&7	√	200	loss to prvt sector/ EE	
LGSETA			233301	Electrical Engineer	√	absolute scarcity	√	ED/TD	6&7	√	100	loss to prvt sector/ EE	
LGSETA			233302	Electrical Engineering Technologist	√	absolute scarcity	√	ED/TD	6&7	√	300	loss to prvt sector/ EE	
LGSETA			233502	Mechanical Engineer	√	absolute scarcity	√	ED/TD	6&7	√	10	loss to prvt sector/ EE	
LGSETA			233505	Mechanical Engineering Technologist	√	absolute scarcity	√	ED/TD	6&7	√	50	loss to prvt sector/ EE	
LGSETA			234301	Conservation Officer		environmental waste	√	TD		5	√	20	new occupation
LGSETA			234303	Environmental Research Scientist	√	absolute scarcity / water quality analyst	√	ED/TD	6&7	√	40	loss to prvt sector/ EE	

LGSETA			251301	Enviromental Health Officer	√	absolute scarcity	√	ED/TD	6&7	√	50	scarcity
LGSETA			251301	Enviromental Health Officer	√	absolute scarcity/ by law enforcement	√	ED/TD	6&7	√	300	by law enforcement
LGSETA			251302	Occupational Health & Safety Advisor		legal requirements	√	SP/LS		4 √	40	upgrade skill
LGSETA			251901	Health Promotion Officer	√	community health worker		TC		4	44	primary health care
LGSETA			254404	Registered Nurse (Community Health)	√	primary health care/HIV/TB	√	TD/PD		5 √	400	regional /highly urbanised
LGSETA			262103	Systems Administrator		data management/ GIS	√	SP		6 √	20	upgrade skill
LGSETA			271204	Administrative Lawyer	√	municipal and by laws	√	ED/P		6 √	20	financial constraints
LGSETA			272501	Social Worker		community worker	√	LS	4 &5	√	350	new occupation
LGSETA			272602	Recreation Officer		community sports and recs		LS		4 √	50	2010 linked
LGSETA			311205	Pharmacy Technician	√	dispensing/ legal requirement	√	SP		5 √	20	upgrade skill
LGSETA			311302	Livestock Product Evaluator * Broker	√	absolute scarcity	√	TC/LS		4 √	20	abattoirs
LGSETA			311901	Earth & Atmospheric Science Technician	√	absolute scarcity/ air quality	√	TD		5 √	30	appointment required
LGSETA			311901	Earth & Atmospheric Science Technician	√	absolute scarcity/ water quality	√	TD		5 √	300	upgrade skill/appoint
LGSETA			312102	Building Associate	√	clerk of works		TD		5 √	20	appointment required
LGSETA			312103	Building Inspector		specialist technical/ municipal	√	TC		4	75	EE/scarcity
LGSETA			312105	Plumbing inspector		specialist technical/municipal	√	TC/TD		4	20	EE
LGSETA			312202	Civil Engineering Technician	√	absolute scarcity/ civil engineering assistant	√	TC/TD		5 √	300	EE/ internship
LGSETA			312202	Civil Engineering Technician	√	absolute scarcity/ waste water	√	TC/TD		5 √	300	EE
LGSETA			312302	Electrical Engineering Technician	√	absolute scarcity	√	TC/TD		5 √	40	EE
LGSETA			312906	Town Planning Technician	√	absolute scarcity	√	TD		5 √	50	EE
LGSETA			321205	Motor Mechanic (General)	√	appointments required		TC		4 √	20	loss to prvt sector/ EE
LGSETA			323201	Fitter (General)	√	maintenance requirements		TC		4 √	20	
LGSETA			331101	Bricklayer		appointments required		TC		4 √	50	appointments required
LGSETA			331201	Carpenter & Joiner		appointments required					30	
LGSETA			334101	Plumber (General)	√	absolute scarcity	√	TC		4 √	200	
LGSETA			334104	Gasfitter	√	absolute scarcity	√	TC		4 √	20	
LGSETA			341101	Electrician (General)	√	absolute scarcity	√	TC		4 √	600	
LGSETA			342201	Electrical Linersworker / Electrical Line Mercha	√	absolute scarcity	√	TC		4 √	400	
LGSETA			342201	Electrical Linesworker / Electrical Line Mercha	√	absolute scarcity	√	TC		4 √	400	
LGSETA			342302	Communicatios Operator		radio communications	√	LS		4 √	10	metro EMS
LGSETA			361101	Animal Attendants		pound keepers	√	SP		2 √	20	
LGSETA			362201	Gardener (General)	√	parks/ street trees		TD		5 √	400	scarcity/ appointment req
LGSETA			362205	Green Keeper		parks/ recreation	√	TC		4 √	50	
LGSETA			441202	Fire Fighter	√	absolute scarcity	√	TC/LS		5 √	400	
LGSETA			441202	Fire Fighter	√	absolute scarcity/ rescue	√	TC/LS		5 √	400	
LGSETA			441302	Police Officer (Non-Commissioned Metro)		appointment required					60	appointment required
LGSETA			441303	Traffic Officer	√	driver testing/ road safety	√	TC/LS			200	scarcity/ appointment req
LGSETA			442207	Security Officer		appointments required					350	appointments required
LGSETA			451402	Tour Guide	√	IDP/LED linked		LS		4 √	20	
LGSETA			451601	Tourists Information Officer	√	IDP/LED linked		LS		4 √	15	
LGSETA			452404	Lifeguard	√	rescue		LS/SP			20	mainly E/W Cape
LGSETA			511102	Contract Program & project Administrators		infrastructure and services linked	√	SP		4 √	50	Gauteng/ E Cape
LGSETA			511201	Office Administrator		skill upgrade	√	SP		4 √	70	upgrade skills
LGSETA			531101	General Clerk		appointments required					400	appointments required
LGSETA			532101	Data Entry Operator		computer literacy	√	SP	3&4		1000	upgrade skills
LGSETA			541101	Call or Contract Centre Operator		appointment required					30	appointment required
LGSETA			541201	Inquiry clerk		customer services/ Batho Pele	√	SP	3&4		30	upgrade skills
LGSETA			542101	Receptionist (General)		customer services/ Batho Pele	√	SP	3&4		30	upgrade skills
LGSETA			551101	Accounts Clerk		MFMA/Treasury regs	√	RPL/LS/SP		4 √	4000	over three years/new regs
LGSETA			561301	Filing or Registry clerk		National Archive requirements	√	SP			500	upgrade skill

LGSETA			561601	Switchboard Operator		communication/ Batho Pele/ customer service	√	SP	4		40	upgrade skills/appointment	
LGSETA			561902	Meter Reader		appointment required	√	SP	3&4	√	100	appointment required	
LGSETA			591103	Purchasing Officer		appointment required					20	appointment required	
LGSETA			591105	Stock Clerk		appointment required					35	appointment required	
LGSETA			599101	Library Assistant	√	appointment required		L/S	3 & 4	√	110	appointment required	
LGSETA			599401	Human Resource Clerk		appointment required					50	appointment required	
LGSETA			599503	Motor Vehicle Licence Examiner		eNATIS/ K53	√	SP			200	upgrade skill	
LGSETA			612102	Property Manager	√	building services					15	appointment required	
LGSETA			621901	Materials Recycler		waste recycling/ appointment required/ skill upgrade	√	L/s, SP		3	√	40	appointment/ upskill
LGSETA			621903	Amusement, Fitness or Sports Centre Attendant		swimming pool attendants/ appointment required					20	appointment required	
LGSETA			631102	Office Cashier		appointment required					200	appointment required	
LGSETA			712101	Crane, Hoist or Lift Operator	√	OHS requirements	√	SP/LS	2&3	√	10	very high vacancy rates	
LGSETA			712909	Water Plant Operator	√	legal requirements/ DWAF/ OHS	√	SP/LS	2&3	√	200	recorded in all plant &	
LGSETA			721201	Earthmoving Plant Operator (General)	√	construction/ OHS	√	SP/LS	2&3	√	200	machine operator	
LGSETA			721205	Grader Operator	√	civils/ roads/ OHS	√	SP/LS	2&3	√	50	categories across all	
LGSETA			721903	Paving Plant Operator	√	civils/ roads/OHS	√	SP/LS	2&3	√	50	Provinces	
LGSETA			721905	Road roller Operator	√	civils/ roads/OHS	√	SP/LS	2&3	√	50		
LGSETA			721906	Streetsweeper	√	drivers licence	√				60		
LGSETA			731103	Emergency Vehicle Drivers	√	drivers licence	√				50		
LGSETA			731201	Bus Driver	√	drivers licence	√				20		
LGSETA			733101	Truck Driver (General)	√	drivers licence	√				270		
LGSETA			733101	Truck Driver (General)	√	drivers licence	√				400		
LGSETA			741101	Store Person		appointment required					20	appointment required	
LGSETA			811201	Commercial Cleaner		appointment required/ building exterior cleaner					250	appointment required	
LGSETA			811904	Healthcare Cleaner		primary health care facility cleansing/ ABET	√	SP	1&2	√	100	very high vacancy rates	
LGSETA			821101	Builder's Worker		elementary plumbing/ABET	√	SP	1&2	√	200	recorded in all labourer	
LGSETA			821101	Builder's Worker		road construction/ABET	√	SP	1&2	√	300	categories across all	
LGSETA			821101	Builder's Worker		road construction/ABET	√	SP	1&2	√	200	provinces.	
LGSETA			821102	Drainage, Sewerage & Storm Water Worker		basic construction/ABET/ basic plumbing	√	SP	1&2	√	400		
LGSETA			821103	Earthmoving Worker		ABET	√	SP	1&2	√	650		
LGSETA			821201	Concreter		basic construction/ABET/	√	SP	1&2	√	30		
LGSETA			821501	Paving & Surfacing Worker		basic road construction/ABET	√	SP	1&2	√	200		
LGSETA			841402	Ornamental Horticultural or Nurse Assistant		basic horticulture/equipment ops/ABET	√	SP	1&2	√	100		
LGSETA			899101	Caretaker		appointment required					120		
LGSETA			899301	Handyperson		appointment required					280		
LGSETA			899601	Recycling or Rubbish Collector		waste sorting & recycling	√	SP	1&2	√	500		

Signature : CEO : Mr Sidwell Mofokeng

date:

Signature : Chairperson: Cllr G

date:

Signature : DPLG : N Jack :

date: